



CENTRAL **area committee**

WEDNESDAY
2 NOVEMBER 2022
COUNCIL CHAMBER, TOWN HALL
7.00 PM

WARD COUNCILLORS

ALEXANDRA:

John Cook, Labour
Adam Rae, Labour
Jane Riley, Labour

ST MARGARETS:

Oliver Holmes, Liberal Democrats
Inga Lockington, Liberal Democrats
Tim Lockington, Liberal Democrats

WESTGATE:

Julian Gibbs, Labour
Carole Jones, Labour
Colin Kreidewolf, Labour

CO-OPTES: SUFFOLK COUNTY COUNCIL COUNCILLORS

Rob Bridgeman – Labour, Bridge Division
Elizabeth Johnson – Labour, St Helen's Division
Debbie Richards – Conservative, St Margaret's & Westgate Division

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A G E N D A

	PART 1
1.	Apologies for Absence
2.	Unconfirmed Minutes of Previous Meeting - 7 September 2022 (Pages 5 - 12)
3.	To Confirm or Vary the Order of Business
4.	Declarations of Interest
5.	<p>Responses to Public Questions</p> <p>Residents are encouraged to ask questions at Area Committee meetings. Questions will be answered by an appropriate Officer or Councillor.</p> <p>To ask a question, residents simply need to email areacommitteequestions@ipswich.gov.uk including their name and address, a contact telephone number, their question, and which Area Committee they wish the question to be asked at. We ask that questions be submitted by 10am two working days before the day of the meeting in order that relevant information can be brought to the committee; for this meeting the deadline is 10am on Monday 31 October 2022.</p> <p>Questions may be asked by residents without prior notice having been given, with the permission of the Chair, however it may not be possible for an answer to be given at the meeting. Priority will however be given to those residents who have submitted questions in advance.</p> <p>All questions must either be:</p> <ul style="list-style-type: none"> • relevant to the area committee they are to be asked at, or; • relevant to Ipswich as a whole and be asked by a resident of the area covered by the committee it is to be asked at. <p>Please note that questions or representations must not contain:</p> <ul style="list-style-type: none"> • references to identifiable individuals (whether by name or other information) unless the consent of that individual has been obtained and included with the notification; • potentially defamatory or provocative or abusive comments; • discriminatory remarks. <p>If for any reason a question which has been submitted in advance is not able to be asked at a meeting, the Council will, within 14 days of the meeting date, reply to the resident asking the question explaining why and if possible providing a written answer.</p>
6.	Policing Update

7.	CAC/22/10 Funding Request: Emmaus Suffolk (Pages 13 - 28)
8.	Chair's Update on Actions from Previous Meetings
9.	Community Intelligence - Verbal Update from Councillors
10.	CAC/22/11 Area Committee Budget Update (Pages 29 - 32)
11.	Dates and Times of Meetings for 2022/23: <ul style="list-style-type: none"> • Wednesday 4 January 2023, 7pm – Alexandra ward • Wednesday 1 March 2023, 7pm – Westgate ward

Shirley Jarlett

SHIRLEY JARLETT
MONITORING OFFICER

25 October 2022

Any enquiries about this meeting should be addressed to
Linda Slowgrove - 01473 432511
Grafton House, 15 - 17 Russell Road, Ipswich IP1 2DE.
Website: www.ipswich.gov.uk



The information contained within these papers can be made available in alternative formats. Please use the contact details above for assistance

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CENTRAL AREA COMMITTEE

MINUTES

WEDNESDAY 7 SEPTEMBER 2022
ALL SAINTS CHURCH HALL, 32 BLENHEIM RD,
IPSWICH IP1 4EB
7.00 PM

Present: Alexandra Ward Councillors: Adam Rae and Jane Riley
St Margaret's Ward Councillors: Oliver Holmes and Inga Lockington
Westgate Ward Councillors: Julian Gibbs, Carole Jones and Colin Kreidewolf
SCC Councillors: Debbie Richards

16. Apologies for Absence

Apologies for absence were received from Councillor J Cook, Councillor T Lockington and County Councillor Bridgeman.

17. Unconfirmed Minutes of Previous Meeting - 22 June 2022

Resolved:

that the Minutes of the meeting held on 22 June 2022 be signed as a true record.

18. To Confirm or Vary the Order of Business

18.1. The Chair reported that Agenda Item 7 (report CAC/22/06) had been withdrawn by the applicant. Claire Staddon, Chief Executive of Emmaus Suffolk, had provided the following update:

“Due to the fluctuating energy crisis, Emmaus Suffolk has decided to stay in Sailmakers and not move to the Great White Horse Hotel this winter. Emmaus Suffolk has built a positive relationship with the new landlord and hope to remain a tenant for the foreseeable future. We will continue to run and fund this service in Sailmakers and will be looking for support to increase the service from Sailmakers for the winter, providing both a safe warm space and activities over more days. Therefore, we have withdrawn this application for funding and will look to submit a revised application to the next committee meeting in November 2022”.

Resolved:

that, subject to Agenda Item 7 (report CAC/22/06) being withdrawn, the Order of Business be confirmed as printed on the Agenda.

19. Declarations of Interest

There were no declarations of interest.

20. Responses to Public Questions

- 20.1. The Chair reported that the following questions had been submitted by a resident in advance of the meeting:

On Saturday, 21 May 2022, I watched Highway Assurance Ltd workers paint double yellow lines in the passing point gap between resident parking bays along the north side of Ann Street. The passing point was previously unmarked in situ, but marked as no waiting on Suffolk County Council's Traffic Orders official mapping of the area. The passing point is in Residents' Parking Zone 2 (RPZ2) and is defined in situ by white end markings to the resident parking bays either side; it extends approximately across the fronts of 30, 32 & 34 Ann Street. The workers who painted the double yellow lines were unable to complete their end markings at 30 Ann Street because a vehicle was parked there. The double yellow lines have been left incomplete ever since. More than three months have gone by.

Why has the vehicle not been removed and the double yellow lines properly completed to the extent shown on the official mapping?

Why did IBC civil enforcement of RPZ2 ignore the anomaly of this no waiting passing point having no appropriate markings for so long?

- 20.2. The following response was provided by the Council's Customer Services Operations Manager:

It was the Council's usual practice to report any defects or omissions with parking related lining to Suffolk County Council as soon as the Council were made aware of this.

- 20.3. The following response was provided by County Councillor Paul West, Cabinet Member for Ipswich, Operational Highways and Flooding:

The relevant Officer at the County Council would visit the site in question and obtain details of the parked car. The Operations and Enforcement Teams would then take the necessary action to get the matter resolved as soon as possible.

There had been a similar issue recently in Elsmere Road where arrangements were made to legally move an obstructing vehicle to enable a short section of

lining works to be completed. Officers would follow a similar process here if necessary.

- 20.4. The resident asked why the lack of markings had not been reported before as RPZ2 was regularly patrolled by the Civil Enforcement Officers.
- 20.5. Councillor Jones commented that Westgate ward Councillors had been following up parking issues on Ann Street; it was likely that Officers had not spotted the anomaly previously, but once it had been noticed, it had been reported and SCC had taken action promptly.
- 20.6. The Chair invited questions from the public.
- 20.7. A resident reported that the access to Ipswich Hockey Club on Tuddenham Road was dangerous and there were safety issues when buses/coaches had to queue to turn right into the site due to the gates being locked and the access only providing a 4-metre gap to the gates. Additionally, vehicles would attempt to overtake the queueing traffic with limited visibility due to a hump-back bridge nearby; this was an accident waiting to happen.
- 20.8. Councillor Inga Lockington commented that she had previously contacted Planning Officers as a condition on a previous planning permission requiring the entrance to be set further back had not been implemented. The visibility issue relating to the proximity of the hump-back bridge to queuing traffic was expected to have been addressed by the recent planning application.
- 20.9. Councillor Jones commented that Councillor Lockington and County Councillor Richards had spoken at Planning Committee in relation to that application and the decision had been supplemented with an informative to reset the gates 5 metres back from the highway and to request that the club leave the gates open whilst the facilities were in use.
- 20.10. Councillor Holmes highlighted that most 40-seat coaches were 12 metres in length, so these vehicles would still obstruct the road even if the gates were set back by 5 metres.
- 20.11. A resident highlighted that there was a bus stop in the vicinity that could be used for coaches to wait if the gates needed to be opened.

21. Policing Update

- 21.1. The Chair introduced Inspector Domenic Mann from the Ipswich Central Safer Neighbourhood Team (SNT) who provided the following policing update.
- 21.2. Gang related violence: Additional resource had been allocated to address this issue across the town; most of the problems had arisen from 2 small groups of youths picking fights over social media and seeking each other out. Most of the individuals involved had been identified and were either in prison or on remand under strict conditions.

- 21.3. Operation Silverton: Some of the females whose ban had expired had returned to the area; plans had been put in place, with banning orders issued for 12 months.
- 21.4. Theft from motor vehicles: 3 unconnected individuals had been arrested and this had reduced offence rates.
- 21.5. Summer events in the town, such as Ipswich Music Day, Waterfront Festival and Picnic Trail, had been well received; PC Woodmansee had attended Freshers Week to engage with new students on the University Campus.
- 21.6. Crime data: Anti-social behaviour (ASB) was down 9% on the previous year when lockdown restrictions were in place; serious violence was currently half the rate of that experienced in Norwich.
- 21.7. The Museum Street Police Station had closed, and the Police had relocated to the new blue-light hub on Princes Street, which was now fully operational.
- 21.8. Councillor Kreidewolf was disappointed that Operation Silverton had focused on sanctioning the women who were the victims in this scenario and asked what action was being taken against the men who were seeking out these women.
Inspector Mann commented that the men also received banning orders to exclude them from visiting the area and abusing the women.
- 21.9. Councillor Holmes asked whether the gang related violence had arisen from organised crime.
Inspector Mann commented that this was not as a result of organised crime; it was due to groups of youths (16-19 year olds) with no structure.
- 21.10. County Councillor Richards highlighted that the Safer Streets Funding had paid for CCTV cameras in the Barrack Corner area to help reduce crime relating to street prostitution.
Inspector Mann commented that there had been a 6-month period with no reports of street prostitution in this area; however, once the banning orders had expired, the women had returned to the area and had continued to refuse the support offered.
- 21.11. Councillor Inga Lockington asked whether the street prostitution experienced in the Barrack Corner area had been displaced to another part of the town.
Inspector Mann commented that he was not aware of any similar issues being reported in other parts of the town.
- 21.12. A resident highlighted that various crimes were still occurring in the area but were not being reported due to issues with accessing the 101 reporting service, resulting in lengthy delays for residents trying to report non-emergency crimes and calls consequently being abandoned by residents.
Inspector Mann commented that the Police and Crime Commissioner (PCC) had invested in improving the 101 service; non-emergency incidents could also be reported online, and whilst the response would not be immediate, incidents

- would be followed up and be used in the collation of community intelligence.
- 21.13. A resident commented that drug-dealing was still taking place in the area, often from cars, but now around the corner away from the CCTV cameras. Inspector Mann added that any incidents raised via ward Councillors would also be followed up.
- 21.14. Councillor Jones asked whether the 101 service was a national number or if it only operated in Suffolk. Inspector Mann reported that 101 was a national number that was then directed to the relevant local control room, which for Suffolk was based at Martlesham.
- 21.15. Councillor Jones commented that this service had not been operating satisfactorily for many years and proposed that the Committee write again to the PCC to express the frustration experienced by residents wanting to report crimes that did not fall within the 999 service. The Chair confirmed that she would write to the PCC on behalf of the Area Committee to raise this issue.
- 21.16. County Councillor Richards reported that the PCC precept from last year had been used to improve the 101 service, with investment in premises and additional call handlers; recruitment and training of new staff was ongoing.
- 21.17. Councillor Gibbs highlighted that the PCC was holding 'Your Police, Your Say' events in Suffolk to engage with the public over policing matters, so this issue could be raised with him directly; an event would be held in Ipswich at Suffolk New College on Rope Walk at 6.30pm on Tuesday 11 October 2022.

22. CAC/22/06 Funding Request: Emmaus Suffolk

This funding request had been withdrawn by the applicant.

23. CAC/22/07 Funding Request: Future Female Society

- 23.1. Ms Kim Trotter, founder of Future Female Society, provided an overview of the Women 2 Women Radio Project that worked with refugees, asylum seekers and migrant women in Central Ipswich to give them a voice in society and teach them a range of transferrable skills within a fun environment.
- 23.2. This project helped its participants to build confidence and self-esteem whilst speaking English as a second language and presented opportunities to work with radio stations and at community events. A group of 7 women who had previously participated on this project would be volunteering to help recruit and support new participants.
- 23.3. Councillor Rae commented that there seemed to be a high proportion of administrative costs (project coordination, project management and project administration) for a relatively small project and questioned the different rates charged for these roles and whether they were delivered by different people.

- 23.4. Ms Trotter commented that some of the roles were performed by the same person but had been costed in accordance with the type of activity. Although it was a small project, there were administrative costs associated with providing safe venues and booking studio space and guests.
- 23.5. Councillor Jones commented that she had been a previous guest on Woman 2 Woman radio and had seen the benefit of the project; however, the amount requested was more than half of the funding remaining in the Area Committee's budget.
- 23.6. Councillor Inga Lockington asked whether this project only accepted participants from Central Ipswich; otherwise, funding could be sought from other Area Committees.
- 23.7. Ms Trotter confirmed that all of the women taking part were from Central Ipswich and the radio studio used was also based in Central Ipswich.
- 23.8. County Councillor Richards asked how many participants the funding would support and whether other match funding had been applied for; County Councillor Richards highlighted that South Street Studios had received quite a lot of funding from different sources.
- 23.9. Ms Trotter commented that the aim was to work with 15 participants and would look to find funding from other sources; studio space was hired from The Hive, but BBC Radio Suffolk had also contributed in kind to the project in the form of studio time and access to guests.
- 23.10. Councillor Gibbs supported part-funding of this project with the added recommendation that other funding sources be explored with the help of the Council's Community Engagement Officers.
- 23.11. Councillor Jones proposed that, in light of limited funds available, a lesser amount of £2,500 be allocated to Future Female Society towards their Woman 2 Woman Radio Project, with the advice that further funding be sought from other sources, and this was agreed.

Resolved:

that the Central Area Committee allocate £2,500 from the Central Area Committee budget to Future Female Society towards the delivery of their Woman 2 Woman Radio Project.

Reason: This radio project supports migrant, refugee and asylum-seeking women in Central Ipswich and teaches them new skills in a safe and fun environment.

24. CAC/22/08 Area Action Plan

- 24.1. The Chair commented that this report had been deferred from the previous meeting to allow Councillors to meet to discuss the priorities; unfortunately, this had not been possible. The Chair proposed that the Area Action Plan at

Appendix 2 of the report be considered as the template for this year's Area Action Plan and asked whether there were any amendments to be applied.

- 24.2. Councillor Holmes suggested that the reference to mitigating the effects of the pandemic be removed. Councillor Holmes did not agree with the terminology 'alleviate deprivation' and was concerned that as St Margaret's ward did not feature in the areas of deprivation there would be no opportunity for residents from this area to apply for funding.
- 24.3. Councillor Jones commented that although St Margaret's ward was one of the more affluent areas, there were small pockets of deprivation within this ward.
- 24.4. Councillor Riley highlighted that funding applications did not need to meet both sets of criteria, i.e. the application could meet the priorities of the domains of deprivation and/or the priorities of the Corporate Plan. Councillor Riley noted that 'deprivation' was the terminology used within the Government statistics.

Resolved:

that, subject to the removal of the overarching priority referencing the effects of the pandemic, the priorities of the Area Action Plan set out in Appendix 2 of the report be adopted as the priorities for the Central Area Committee Area Action Plan for 2022/23, namely:

- **Domains of Deprivation: 'Crime', 'Education, Skills and Training' and 'Health and Disability'**
- **Corporate Plan: 'A Sustainable Environment', 'A Healthy Community' and 'Safe Communities'**

Reason: Priorities provide the basis of an action plan that will enable the Area Committee to clearly communicate its vision and priorities for the area and will help demonstrate how its budget is being allocated to deliver the priorities set for the area.

25. Chair's Update on Actions from Previous Meetings

- 25.1. The Chair reported that County Councillor Bridgeman had spoken to Suffolk County Council Fire and Rescue Service about signposting to advice regarding the need for firewalls in the lofts of terraced properties and a link had been added to their website to point to this advice.

26. Community Intelligence - Verbal Update from Councillors

- 26.1. Councillor Kreidewolf highlighted that one of the Council's tenant representatives, Mr Sherman, had been nominated for one of the BBC Radio Suffolk's Make a Difference awards.
- 26.2. Councillor Jones reported that Ipswich Museum would be closing for redevelopment from 2 October 2022 and encouraged people to pay a last visit before its closure.

- 26.3. Councillor Inga Lockington commented that there had been minor criminal offences occurring over the summer, such as theft from cars, but residents had given up trying to report it.
- 26.4. County Councillor Richards commented that she had spoken at Planning Committee in relation to the traffic concerns arising from the hump-back bridge on Tuddenham Road and had raised the matter with County Councillor West.
- 26.5. Councillor Riley commented in relation to theft from cars that some people were still leaving their possessions on show in unlocked cars.
- 26.6. Councillor Kreidewolf added that residents' inability to report incidents via the 101 reporting service was resulting in a loss of community intelligence.
- 26.7. A resident commented that he was not able to email or use the Police online reporting service, and in light of the issues with the 101 service, had reported incidents via his ward Councillors instead.

27. CAC/22/09 Area Committee Budget Update

- 27.1. Justin Jupp, Assistant Director for Sport & Programmes, reported that at the start of the meeting, the Central Area Committee had an unallocated budget of £9,345.26 available to spend on its priorities.
- 27.2. Following the financial commitment of £2,500 arising from the approved funding bid, the unallocated Central Area Committee budget was now £6,845.26.

Resolved:

that the financial statement in Appendix 1 of the report be noted.

Reason: To provide clear and transparent details of the amount of funds available to the Area Committee to deliver the priorities in its Action Plan.

28. Dates and Times of Meetings for 2022/23:

The Chair highlighted that the dates and times of the remaining meetings for 2022/23 were listed on the Agenda, with the next meeting due to take place on Wednesday 2 November 2022 at 7pm.

The meeting closed at 8.05 pm

Chair

COMMITTEE: CENTRAL AREA **REF NO:** CAC/22/10

DATE: 2 NOVEMBER 2022

SUBJECT: FUNDING REQUEST – EMMAUS SUFFOLK
WELLBEING HUB PROVISION

REPORT AUTHOR: LAURA COOLEDGE

ASSISTANT DIRECTOR: SHIRLEY JARLETT

Short description of report content and the decision requested:

Emmaus Suffolk is seeking funding of £4,281 to expand its wellbeing hub provision in the town centre. The hubs offer free activities including music, art, cookery and creative sessions to support individuals experiencing social isolation, poor mental health and difficulties with unemployment.

The wellbeing hub in Central Ipswich is located in Sailmakers and opened in January 2022 as a direct response to the impact of the Coronavirus pandemic. Sessions run in Sailmakers on Monday afternoons and Wednesdays 10am – 4pm. Due to high demand, Emmaus Suffolk is looking to extend the service to open for longer hours and for more days a week.

Emmaus Suffolk would like to open its wellbeing hub for an additional day in Sailmakers on Fridays and extend its services on Mondays and Wednesdays to 5.30pm, totalling an additional 11 hours of service provision in the town centre.

List of Appendices included in this report:

- a) Appendix 1 - Completed Application Form

This report has been prepared by Laura Cooledge

Tel: 01473 433273

Email: laura.cooledge@ipswich.gov.uk

This report was prepared after consultation with:

Internal consultees

External consultees

Claire Staddon, Chief Executive of Emmaus Suffolk

The following policies form a context to this report:

(all relevant policies must also be referred to in the body of the report)

Building a Better Ipswich 2017

1. Item of business and issues for consideration

- 1.1 To consider the application of Emmaus Suffolk and decide whether to agree to:
- i) Fund the total amount requested;
 - ii) Fund a lesser amount to the amount requested; or
 - iii) Not fund any amount
- 1.2 The Committee will make its decision on the basis of whether the application meets the funding criteria and the funds available to the Committee.
- 1.3 Emmaus Suffolk is a charity that works with vulnerable, socially isolated people and those at risk of homelessness across the county. It aims to alleviate and provide relief from poverty, hardship and distress arising therefrom and tackle entrenched homelessness, isolation and unemployment in Suffolk.
- 1.4 Emmaus Suffolk currently runs two wellbeing hubs in Ipswich, in Sailmakers in the town centre and the Royal Oak on Felixstowe Road. The hubs offer a range of free activities including music, art, singing, cookery, creative sessions, alongside drop-in coffee and chat. Sessions support individuals experiencing social isolation, poor mental health and difficulties with unemployment, who need a caring and welcoming community to spend time with.
- 1.5 The wellbeing hubs act as a warm bank, offering refreshments and a 'help yourself shelf' of ambient food. Emmaus Suffolk also works with external partners to offer additional services such as covid-19 vaccines, hepatitis B nurse and cervical cancer screening.
- 1.6 Wellbeing hubs are offered every day of the week but not all from the same venue. The wellbeing hub in Central Ipswich is located in Sailmakers and opened in January 2022 as a direct response to the impact of the Coronavirus pandemic. Sessions run in Sailmakers on Monday afternoons and Wednesdays 10am – 4pm.
- 1.7 Emmaus Suffolk has received positive feedback from wellbeing hub service-users.
- a. 80% of service users asked feel less anxious about fears affecting them.
 - b. 94% of service users asked would recommend the Hub to others.
 - c. 86% of service users asked feel part of the community.
 - d. 79% of service users asked feel it helps them to understand their feelings better.
 - e. *"I find it easier to talk to strangers than previously. I have less anxiety generally."*
 - f. *"Emmaus Suffolk has helped with my confidence and interacting with other people, which I struggle with."*

- 1.8 Due to high demand, Emmaus Suffolk is looking to extend the service at Sailmakers to open for longer hours and more days a week. Emmaus Suffolk is seeking funding of £4,281 to extend its service in Sailmakers for an additional day on Fridays and longer hours on Mondays and Wednesdays to 5.30pm. This would total an additional 11 hours of service provision in the town centre.
- 1.9 Demand for Emmaus Suffolk's services has seen an increase of 50% compared to pre-pandemic levels and Emmaus Suffolk are currently not able to meet this demand. By opening the Sailmakers wellbeing hub for an additional day and longer hours, Emmaus Suffolk will be able to support more people in Central Ipswich.
- 1.10 In a year of wellbeing hub provision, Emmaus Suffolk expects to work with 250 individuals, and deliver 150 sessions, with over 500 hours of arts and therapeutic support for the individuals supported.
- 1.11 Since opening in January, the Sailmakers wellbeing hub had an average of 10 people attend on a Monday each week and 15 attend on a Wednesday each week. Emmaus Suffolk has also recruited 10 volunteers who support the sessions.

2. Links to Area Action Plan

- 2.1 Domains of Deprivation:
- **Education, Skills and Training**, which is an area priority

3. Financial implications

- 3.1 There is £6,845.26 remaining unallocated in the Central committee's budget, which is available to fund grant applications.
- 3.2 The table below shows the breakdown in costs:

Description of expenditure	Cost (£)
Craft Materials – fabric, pens, paper, paints, furniture upcycling paints etc.	3,000
Utilities (5%)	800
Refreshments – Tea, coffee, biscuits (£10 per session x 52)	520
Current staffing hours	17,500
Additional staffing hours	2,961

Total project costs		£ 24,811
Total amount requested from the Area Committee	North West	
	South West	
	Central	£4,281.00
	North East	
	South East	

- 3.3 Emmaus Suffolk has received £20,000 in funding from Reaching Communities Fund that will be used for staff costs, and it has reserves that will cover the cost of the rent.
- 3.4 Area Committee funding is being requested for the remaining elements, which are the craft materials, 5% of utilities costs, and refreshments.
- 3.5 Emmaus Suffolk receives no statutory or core funding and generates over 50% of its income through its Retail and Community Café social enterprises. For areas of its work that cannot generate funds, it applies for grants and carries out localised fundraising.
- 3.6 Emmaus Suffolk previously received Area Committee funding in September 2019, totalling £10,000 from all five areas, to subsidise costs of travel and food parcels for its volunteers.
- 3.7 **The total amount requested from Central Area Committee £4,281.**

4. Legal implications

- 4.1 The Council has the power to make grants to community projects through the Area Committees. The Area Committees have delegated Executive powers and devolved budgets.
- 4.2 Area Committees have the power to award grants in accordance with Part 3, Section 2 of the Council's Constitution i.e. the Area Committee Terms of Reference.
- 4.3 Emmaus Suffolk is a registered charity ([1128051](#)) and has provided its articles of association, annual accounts, a named bank account and safeguarding policy, as required by the Area Committee Funding Guidelines.

5. Risks considered

Risk Description	Consequence of risk	Risk Controls	Probability of risk occurring taking account of controls (1 almost impossible - 6 very high)	Impact of risk, if it occurred taking account of actions (1 negligible - 4 catastrophic)
Risk of Coronavirus infection through contact in proposed activities	Covid-19 illness to clients or staff	Measures as described in Government guidance at time	2	3
Actions to mitigate risk	Emmaus Suffolk is required to follow the Government guidance pertaining to all relevant activities current at the time of delivery.			
Safeguarding risk to venerable people	Physical or psychological harm/ abuse	Safeguarding policy and procedures	3	3
Actions to mitigate risk	<p>Emmaus Suffolk has provided the Communities team with a Safeguarding Policy.</p> <p>This risk is owned by Emmaus Suffolk.</p>			

6. Options

- 6.1 Option 1 – Approve allocation of funding of £4,281 to Emmaus Suffolk to enable the extension of services at the Sailmakers wellbeing hub.
- 6.2 Option 2 – Approve allocation of less than £4,281 as contribution to the same.
- 6.3 Option 3 – Do not fund.

6. Record of Decision taken

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7. Exemption from call in (if applicable)

I certify that this decision is urgent and therefore exempt from call-in for the following reasons:

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Signed.....

Councillor Jane Riley
Chair of the Central Area Committee

PART 1 - Overview

Short description of your project (Max 60 words)

We are seeking funds to expand ours Wellbeing Hubs in the centre of Ipswich extending the service to open for longer and on more days. The project supports individuals in our community setting that are experiencing social isolation, experiencing poor mental health, coupled with low incomes and unemployment. We developed this project in direct response to the Covid-19 Pandemic and the significant detrimental impact it has had on the communities where we operate. The Wellbeing Hubs started in Sailmakers in Jan 2022 and sessions are in high demand. Both as a Warm Bank and as a safe space for creative activities and low level support. Hubs offer free activity sessions incorporating music, employment skills and creative sessions plus refreshments and a 'help yourself shelf' of ambient food. Working with partners to offer additional services such as Covid 19 Vaccines, Hep B Nurse and Cervical Cancer Screening.

Amount of funding requested

£4281

PART 2 - About your group

Name of Organisation/Group:

Emmaus Suffolk

Address:

[REDACTED]

Name of person completing application:

Claire Staddon

Contact Address (if same as above leave blank):

[REDACTED]

Telephone Number:

[REDACTED]

E-mail Address:

[REDACTED]

Type of organisation:

Constituted Group	Charity	Community Interest Company	Not for Profit	Private company
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Charity Number:

(if applicable)

1128051

Company Number:

(if applicable)

06686196

Date organisation established:

2009 but delivering services from 2016

What does your organisation do? Please outline the vision, values and main activities:

(Max 500 words)

Emmaus Suffolk is a charity which works with vulnerable, socially isolated people and those at risk of homelessness across the county. Our ambition is to introduce to Suffolk new ways of tackling entrenched homelessness, isolation and unemployment. We do this by enabling and empowering people to help themselves through meaningful activity in our Wellbeing hubs and social enterprises that will benefit both themselves and others.

The objectives of Emmaus Suffolk are to alleviate and provide relief from poverty, hardship and distress arising therefrom, we operate in conformance with the principles of the Emmaus Movement. Emmaus Suffolk is an independent local charity and a member of the international Emmaus federation. Emmaus Suffolk opened its first social enterprise in 2016, we currently have 15 full time equivalent employees and 6 on our board of Trustees.

OUR SERVICES

We purposely deliver a range of services to create a broad offer for individuals in need including:

- Drop in Wellbeing Hubs in Ipswich and Felixstowe offer beneficial creative activities for the beneficiaries.
- Providing volunteering and employment opportunities in our range of social enterprises.
- Micro Supported Housing offer embedded in the local community, currently we have accommodation for seven individuals.

This variety offers choice and control to individuals with the purpose of developing their skills to enable them to gain employment in the future and a sense of self-worth and dignity through having a self-supporting life.

Through offering volunteering roles within our social enterprises, we provide business opportunities and experience to give people the chance to rebuild their lives in a supportive enduring environment with related tasks through a work framework.

Over 50% of our workforce has been recruited from our service users. We work in partnership with other local service providers working in the sector; we tend to operate at the “prevention” end of the homelessness spectrum, in that we aim to make interventions to prevent people becoming homeless in the first instance.

Emmaus Suffolk receives no statutory or core funding and generates over 50% of its income through its Retail and Community Café social enterprises. For areas of our work that can't generate funds we apply for grants and carry out localised fundraising. Our long-term ambition is to generate 85% of our own income through trading, providing choice and access to good quality furniture and household goods for both low-income families and the wider community, reducing landfill and improving local recycling.

Does the organisation/group have a recognised governing document e.g. constitution, memorandum etc.?

Yes ☒ (please attach) No ☐

Does the organisation/group have a committee with at least three members?

Yes ☒ No ☐

Does the organisation have a bank account in the organisation/group's name?

Yes ☒ No ☐

Has your group/organisation previously received Area Committee funding for the same or similar project in the last 3 years? Yes ☐ No ☒

If yes, please provide the amount and date received:

Date	Amount (£)

Are you registered on **InfoLink**? If not, think about joining the single directory for Community & Voluntary Sector services and groups in Suffolk. It's quick and free to register. Find out more here.

<https://infolink.suffolk.gov.uk/>

PART 3 – Why is your project needed?

What is the need for your project? Who will be helped?

Please relate this to the relevant [Area Committee Action Plan](#)

Education, skills and Training

- Supporting those experiencing complex and multi-layered social isolation
- Supporting those with mental health and wellbeing related issues
- Creating a sense of belonging with the Emmaus Suffolk approach
- Participants will report a reduction in social isolation
- Participants will have access to a community and build a resilient social network
- Participants at risk of homelessness, serve mental health issues and long term-unemployed will gain new skills and experiences.

Overall, Suffolk is becoming more disadvantaged and experiencing increased levels of social deprivation. Between 2007-2010, 13% more neighbourhoods became more deprived than those which had become less deprived. Between 2010 -2015, 38% more neighbourhoods declined than improved. Of the 75,000 people in Suffolk experiencing income deprivation, 54,000 (72%) live in urban areas and 21,000 (28%) live in rural areas.

Three aspects of deprivation which have been constantly more concentrated in Suffolk since 2007 relate to: children's education, accessibility to services and housing quality. Suffolk is over-represented in England's most deprived 10% for these aspects of deprivation.

Other aspects of deprivation show sharp increases in deprivation include employment, education, housing quality and income in Suffolk. In addition, from our own research and working closely with our target groups we know that mental health coupled with increased social isolation has seen a significant increase as a direct result of the pandemic.

Our Wellbeing Hubs operate in two key areas of Ipswich in our Sailmakers Workshop in the town centre and at the Royal Oak on Felixstowe Road. In Ipswich our main Wellbeing Hub known as the Workshop has developed from a small offer in our first site in the west to a central offer in the town. The service users are heavily impacted by both the pandemic and the cost of living crisis according to local research.

What evidence do you have of this need?

Please include results of any consultation

We have made considerable impact over the last year, we are working with more individuals than previously. Overall, we have accommodated 6 people, we have provided 398 volunteering and work opportunities. In addition, **85% of individuals we support have reported improvement in their mental health and wellbeing.**

Since opening in Sailmakers in January, we have had an average of 10 people attend on a Monday each week and 15 attend on a Wednesday each week.

Gary's Story:

Gary who joined Emmaus Suffolk as a volunteer in June 2016, after being referred from a local organisation who work with vulnerable marginalised adults. Gary was living in a tent after coming

to Ipswich from another county. Gary states that he had significant mental health issues and had lost interest in life, lost hope and was deeply depressed.

Since coming to Emmaus Suffolk, he has developed new skills and put into practice current skills that he had been unable to use, up to this point in his life. He feels the stability and choice has allowed him to grow as a person and allowed him to personally evolve. Gary moved into supported housing and has since secured an independent flat. Gary has also been employed as a casual worker at Emmaus Suffolk, and has signed off all benefits. Gary is also accessing local services in regard to exploring his identity.

PART 4 – How will your project work?

Please describe your project and how it meets the need (max 500 words)

In the last year we have worked with 500 individuals across all of the above service areas and we continue to see constant growth. We have seen a significant increase in service users we support really struggling with their mental health following multiple lockdowns. As we emerge from Covid-19 our services are already seeing an increase in demand by 50% compared to pre pandemic levels.

During the Covid-19 pandemic we suffered heavily like many charitable organisations. We responded exceptionally well, we pivoted our services dramatically and both maintained support for our service users whilst helping over 20 partner organisations service users. As a result our service offer has grown and developed during the pandemic along with our reputation and reach. This is a remarkable achievement and we're working hard to maintain this momentum, whilst meeting the challenging needs of our service users.

As an Emmaus Community our ambition is to become a self sustaining organisation through our trading activities. Prior to the pandemic we reached 52% of our income from trading, we are on the pathway to recovery in terms of our trading income. However, due to the extraordinary increase to the cost of living generally, we cannot predict how quickly our trading levels will recover.

As we have emerged from the pandemic we have identified that there is a real need to support our community in both Ipswich to recover from the pandemic and its impact on exacerbating social isolation, depression and poverty for the people we care about. It is in respect of this significant need we working to meet that we are requesting grant support for our Wellbeing Hub project.

The wellbeing hub in central Ipswich is located in Sailmakers and opened in January 2022. Sessions run in Sailmakers on Monday afternoons and Wednesdays 10am – 4pm.

The Community Well Being Hub Project offers daily sessions every week for individuals experiencing social isolation, who need a caring and welcoming community to spend time with. The Community Hubs offer a range of free opportunities including Music, Art, Singing, Arts and Craft, cookery, alongside drop in coffee and chat. Feedback has been extremely positive since re-opening and expanding this service from the beginning of 2022.

- 80% of service users asked feel less anxious about fears affecting them.
- 94 % of service users asked would recommend the Hub to others
- 86% of service users asked feel part of our Community
- 79% of service users asked feel it helps them to understand their feelings better.
-

We would like to open the wellbeing hub for an additional day in Sailmakers on Fridays and extend its services on Mondays and Wednesdays to 5.30pm, totalling an additional 11 hours of service provision in the town centre.

"I find it easier to talk to strangers than previously. I have less anxiety generally."

"Emmaus Suffolk has helped with my confidence and interacting with other people, which I struggle with"

We are fortunate to have secured Reaching Communities Funding which has made significant contribution of £20,000 to deliver this project. The Reaching Communities funding supports our first two years of costs of delivering our Wellbeing hubs. However we run these services from our sites in Sailmakers and we are turning people away due to being at maximum capacity. We would like to extend the times of these sessions in the afternoon and open up further days of the week.

What risks have you identified for your project and how will you manage them?

We have a robust health and safety risk assessment at our events and our Hub Co-coordinators are trained to manage challenging behaviour. The site is fully disability accessible and all staff are trained in First Aid.

Does the organisation/group have a safeguarding policy in place?

Yes ☒ (please attach) No ☐

Not applicable ☐

How many beneficiaries will benefit from the project?

The Wellbeing Hubs is an outreach gateway offer encouraging people to volunteer and participate by building trust. Since opening in Jan we have had 10 people start volunteering with us. We do not ask anyone to fill in forms when attending Hubs so we have little data on where they come from. We focus on building relationships from where we can gain more detailed info, identify and address hidden support needs and enable people to flourish.

- In a year of the Wellbeing hubs we expect to work with 250 individuals.
- Deliver 150 sessions of Wellbeing Hub activities.
- Deliver over 500 hours of arts and therapeutic support for the individuals we support.
- 50 individuals will receive 1:1 support to accelerate the improvement of their wellbeing and provide vital support for the most critically in need individuals.

How will potential beneficiaries be made aware of the project?

We promote our Hubs through our social media channels, through A5 leaflets and most significantly through word of mouth by our users. We share information with our partners through emails and newsletters and directly working with them.

How will your project affect people from different backgrounds? Have you considered how to make your project fair for everyone in relation to the Equality Act of 2010?

We are an open and inclusive organisation. We promote our services across a range of partner organisations offering free access to everyone.

Please describe how you will minimise the environmental impact of your project

We use donated goods where possible and we make all our purchases with local businesses.

PART 5 – Costs & Funding

Please provide a breakdown of project costs and enclose quotations from suppliers where applicable:

Description of expenditure	Cost (£)
Craft Materials – fabric, pens, paper, paints, furniture upcycling paints (recycled paint) etc	£3000 We buy recycled paint from a CIC in Cambridgeshire. Which is water soluble and low odour.
Utilities (5%)	£800
Refreshments – Tea, coffee, biscuits.	£520 (£10 a session)
Current Staffing hours	£17,500
Additional staffing hours	£2961
Total project costs	£24811
Total amount requested from Area Committee	£4281

Please attach any quotations obtained for large purchases

How will any remaining costs be met?

Reaching communities fund has paid for the original staff cost but extending service times will increase the costs of the salaries. We are a Real Living Wage employer.

Please show in the table below how much funding you have already secured or are currently applying for towards the project:

Name of Funder	Amount of funding requested	Granted (yes/no)	Waiting for outcome (yes/no)
Reaching Communities	20000	Yes	

How will the project be sustained after the funding has been spent?

Emmaus Suffolk has a range of social enterprises and over the next 5 years we are working on a full recovery plan that will see us earning 80% of our income from trading.

PART 6 – Supporting Information

Please attach your supporting documents as appropriate to your application

All Grants

- ☒ Recognised governing document e.g. constitution, memorandum, Charity or Community Interest Company registration etc. *
- ☒ Proof of bank account in the name of the organisation (e.g. bank statement or letter) *
- ☐ Results of consultation (if applicable)
- ☒ Safeguarding policy (if applicable)
- ☐ Quotations for project costs (if applicable)

Medium & Large Grants (£1,000 over)

- ☒ Yearend accounts *

If no yearend accounts are available (for instance if you are a new group), please provide a copy of your accounts to date and a scan of your latest bank statement

Large Grants (£5,000 and over)

- ☐ Business plan or similar document setting out your plan to sustain your organisation & project. *

* required, as appropriate to grant size.

PART 7 – Monitoring your success

The Area Committee will require progress reports during the life of the project, what methods will the organisation use to measure success of the project?

We use a robust cloud based CRM system called Charitylog to record attendance and outcomes of all our activities. Our Hub Co-ordinators record information at the end of each session and photos are taken though out and shared as long as we have written consent from participants.

PART 8 – Terms & Conditions

Any misleading, incorrect statement, or fraudulent action or statement at any stage of the application process, whether deliberate or accidental, may render the application invalid and require the repayment of Area Committee Funding in full if paid or the withdrawal of the Area Committee Funding offer.

Applications found to be fraudulent will be reported to the police.

The Area Committee Funding will be used for the purpose set out in the approved report or as amended with the agreement of the Area Committee and the applicant organisation.

Any Area Committee Funding awarded will not be increased in the event of an over spend.

Applicants should note that the award must be acknowledged as Ipswich Borough Council Area Committee Fund and must comply with any reasonable requests relating to publicity.

Any organisation awarded Area Committee Funding shall be subject to monitoring, which could involve site visits and the collection of statistics.

The applicant will forward to the Communities Team, performance information within 6 months or on completion of the project. Failure to submit this information may render the applicant ineligible for further Area Committee Funding and may be asked to repay the funding in part or full.

We confirm that all staff / volunteers working with children, young people or vulnerable adults have had the relevant DBS checks completed (applicable where appropriate).

Area Committee monitoring and evaluation helps us to ensure that funding is spent in accordance with Area Committee guidelines. You will be sent a link to an online form following the completion of your project, or bi-annually until your project is complete.

Please note that your declaration confirms that you have read and accepted the terms and conditions for Ipswich Council Area Committee Funding.

We require the signatures of two people authorised to sign on behalf of your group (that are not directly related to each other).

Signatures

We, the undersigned, on behalf of the applicant organisation/group understand and agree that:

- We are authorised to complete this application on behalf of our organisation/group.
- We have the power to accept the Area Committee funding awarded to our organisation/group subject to the terms and conditions listed and the power to repay the Area Committee Funding in the event of any funding condition not being met.
- This funding application falls within the objectives of our group or organisation.
- All staff / volunteers working in a position of trust with children, young people or vulnerable adults have had the relevant DBS checks completed.

Signed by authorised signatory (1):	Signed by authorised signatory (2):
Date: 13/06/2022	Date: 13/06/2022
Name: [REDACTED]	Name: [REDACTED]
Position:	Position:

Please return your completed form to the Community Engagement team at Ipswich Borough Council:

e: communities@ipswich.gov.uk

Sloane Potter,

t: 01473 432225 e: Sloane.potter@ipswich.gov.uk

Laura Cooledge,

t: 01473 433273 e: laura.cooledge@ipswich.gov.uk

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COMMITTEE: CENTRAL AREA **REF NO:** CAC/22/11
DATE: 2 NOVEMBER 2022
SUBJECT: AREA COMMITTEE BUDGET UPDATE

Short description of report content and the decision requested:

This report details the financial position of the Central Area Committee budget.

Appendix 1 sets out the current financial position of the Central Area Committee budget.

List of Appendices included in this report:

Appendix 1: Central Area Committee Budget – Financial Statement

Recommendation:

The Committee is asked to note the financial statement in Appendix 1.

Reason: To provide clear and transparent details of the amount of funds available to the Area Committee to support priorities in Central Ipswich

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APPENDIX 1 - CENTRAL AREA COMMITTEE - FINANCIAL IMPLICATIONS

Committee Date	Report Number	Description	Original Allocation Agreed	Budget B/F from 2021/22 + 22/23 Budget allocation	Committed	2022 /23 Expenditure	Remaining Budget	Progress - Project Update
15/01/2020	CAC/19/16	Fly-Tipping & Graffiti Removal Budget	2,453.20	2,272.28	2,272.28			£453.20 remaining from CAC/17/18 and £2,000 allocated 2019-20
02/03/2022	CAC/21/14	Spring Road Allotment Compost Toilet	7,753.20	7,753.20		7,753.20		Approved Funding Bid & Paid
02/03/2022	CAC/21/15	PHOEBE Self-Esteem Project	1,000.00	1,000.00		1,000.00		Approved Funding Bid & Paid
02/03/2022	CAC/21/17	Family Fun Days and Queen's Platinum Jubilee Community Fund	578.60	578.60		578.60		Approved Funding Bid £3,500.00 - Note: £578.60 is to come from 2021/22 budget and £2,921.40 from 2022/23 budget
22/06/2022	CAC/22/04	Venue Hire and Publicity 2022/23	500.00	200.00	480.00	220.00		£100 - venue hire 22.06.22; £120 - venue hire 07.07.22
02/03/2022	CAC/21/17	Family Fun Days and Queen's Platinum Jubilee Community Fund	2,921.40			2,921.40		Paid out of 22/23 budget
22/06/2022	CAC/22/01	MAD Funding 2022/23	1,500.00		1,500.00			Approved Funding Bid
22/06/2022	CAC/22/02	Lofty Heights	2,000.00			2,000.00		Approved Funding Bid & Paid
07/09/2022	CAC/22/07	Future Female Society Woman 2 Woman Radio Project	2,500.00			2,500.00		Approved Funding Bid & Paid
		Unallocated Budget B/F from 2021/22		1,266.66				
		2022/23 Budget		15,000.00				
		Total		28,070.74	4,252.28	16,973.20	6,845.26	

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